

COST TO STORE AND SERVICE  
ONE FOOT OF RECORDS  
AT RECORDS CENTER IN FY 68

Building Cost - - - - - \$662,117  
(Const'n in 1954 )  
(And Add'n in 1957)

(Amortized for 20 years)  
FY 1968 Cost of Building - - - - - \$ 33,105

(Cost to Store 1 foot -- 32¢)

FY 68 Expenses of Records Center - - 212,445

Shelving	Guards
Boxes	Janitors
Salaries	Utilities
Travel	Phones
IBM Equipment Rentals	Supplies
All Operating Costs	

Total FY 68 - Bldg. and Exp. \$245,550

Volume of Records	(Cu. Ft. Boxes)
On Hand End of FY 68	104,373
Disposed of During 68	<u>9,995</u>
Total Records Stored and Serviced in FY 68	114,368

Records Center Storage and Service  
FY 68 Cost Per Box \$2.15

(Total Costs divided by Volume  
equals unit cost.)

COST TO STORE AND SERVICE

ONE FOOT OF RECORDS

IN HEADQUARTERS IN FY 68

Cost to Store Per Year:

Cost of Four Drawer Safe - - - - -	\$585.00
(Content 8 cu. ft.)	
Cost Office Floor Space Per Year - - - - -	30.80
(8 sq. ft. @ \$3.85 per Foot)	
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Storage Cost for 8 cu. ft.	\$615.80
Storage Cost for One Foot in Headquarters	\$ 76.98

Cost of Service Per Year:

File Clerk - - - - -	\$4,600
One Clerk Services 100 Feet of Files	
Average Service Cost per Foot per Year	\$ 46.00
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Headquarters Storage and Service Cost In FY 68 Per Foot of Files	\$112.98